

OCHR M80- 555

07 NOV 1980

MEMORANDUM FOR: Director of Communications

FROM: [REDACTED]
Chief, Human Resources Division, OC

SUBJECT: Monthly Report for October 1980 [REDACTED]

1. [REDACTED] accompanied [REDACTED] Recruitment Staff, on a visit to North Carolina on 21-24 September. The purpose of the trip was to provide OC representation toward the recruitment of Electronic Technicians at Fayetteville Technical Institute, Central Carolina Technical Institute, and the Ware Technical Institute. Approximately 75 students, including 4 minorities were addressed. The most prominent indication observed at all three facilities was a genuine unwillingness to relocate for prospective job opportunities. Each faculty verified marketability of their graduates. [REDACTED]

2. The establishment of the Generalist Panel, MCG, has been approved and will initially consist of nine positions. The Career Management Assistant and the EEO positions have been transferred to Panel G cognizance. Nine candidates have applied for the Career Management Assistant position. All personnel files are currently under review as part of the selection process. [REDACTED]

3. Copies of [REDACTED] were delivered to ICB on 29 September 1980 for distribution to Headquarters and overseas components. [REDACTED]

4. Seven TCS applicants were interviewed. Four of the seven were internals, of which three came from the "Opportunities for Career Development" program. [REDACTED]

5. [REDACTED] Chief, EUCA, visited [REDACTED] on 10 October 1980 for training related discussions. [REDACTED]

6. A total of 82 promotion recommendations to GS-08 and GS-09 were processed for submission to OC-SSD/PB. These promotions will become effective on 2 November 1980. Promotion notifications are presently being processed. [REDACTED]

7. There were eleven Panel D and one Panel N employees deployed abroad in support of OSG/TDY requirements. In addition, four Panel D and three Panel N employees continued in process for forthcoming OSG requirements. Our sincere appreciation is extended to those OC employees who have volunteered to provide OSG/TDY support [REDACTED] during the forthcoming holiday season. [REDACTED]

CONFIDENTIAL

25X1 SUBJECT: Monthly Report for October 1980 [REDACTED]

25X1 8. A retirement ceremony for [REDACTED]

25X1 [REDACTED]
25X1 held on 29 October 1980. [REDACTED]

25X1 9. The Curriculum Staff took the first step toward implementation of OC Task Force recommendation No. 16, that OC develop a counseling skills workshop. A needs analysis survey form to determine population and actual training needs is being distributed to all divisions. [REDACTED]

25X1 10. The EOD Technician Class toured the Technical Support Section at [REDACTED] on 31 October. The School extends its thanks to TSS for their
25X1 informative in-depth tour. [REDACTED]

25X1 11. Forty-five OC employees were presented with Agency Length of Service awards in the Headquarters auditorium by the Director of Communications at the Annual Awards Ceremony on 27 October 1980. In addition, six employees were honored at a retirement ceremony on 30 October 1980. The D/CO hosted an awards ceremony 31 October for personnel from various components [REDACTED] In addition to longevity awards ranging from ten to twenty-five years and the promotions of [REDACTED] presented two monetary Suggestion Awards to [REDACTED] in recognition of his suggestions and subsequent writing of TRS-80 software to support two computer assisted instruction (CAI) programs for learning Morse code and triads. [REDACTED]

Distribution:

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1 - OC-ED

1 - OC-FND

1 - OC-SSD

1 - OC-DND

1 - OC-PS

1 - [REDACTED]

1 - OC-HRD/WCS